



# Loma Portal Foundation

3639 Midway Dr., Suite B, #428  
San Diego, CA 92110  
619-860-5600 Phone

## OFFICERS

*Devon Gaudet*  
President

*Sari Hartman*  
Vice President

*Jessica Lawler*  
Secretary

*Erin Paulson*  
Treasurer

*Mark Morici*  
Principal

## LPE FOUNDATION MEETING MINUTES

NOVEMBER 9, 2022 6:00 pm

### CALL TO ORDER-Erin

- There were 9 attendees.

### APPROVAL OF SECRETARY'S October 2022 MINUTES-Jessica

- Lizz, motions to approve the minutes from Oct 2022,
- Brooke 2nds
- Approved

### PRESIDENTS REPORT-Erin

- Sunset View Elementary is looking for some volunteers to help with their Mom's night out event on Dec 8th at Pigment - volunteers will help serve wine at the event and will get a 15% discount at Pigment. We currently have 3 people signed up and they need 1 more. If interested in volunteering at the event, reach out to Devon at [lomaportal.school@gmail.com](mailto:lomaportal.school@gmail.com)

### TREASURER'S REPORT-Erin

- Since the start of the school year, we've grossed \$105,308 and have \$ 52,417 in net income. We'll have STEAM and Library salaries (a little over \$40K) going out in the early part of next year.
- In the last month we've received a total of \$2,500 in annual giving donations which is wonderful. One of the donations was from a Donor Advised Fund account and two were from corporate matching donations.
- We received a \$150 donation from the PL Garden Club to be used toward our school garden.
- We received \$328 from our last Family Dinner Night at Chuck-e-Cheese.

### PRINCIPAL'S REPORT-Mark Morici

- We have parent-teacher conferences next week, along with minimum days for the entire week. Thanksgiving break starts Monday, November 21<sup>st</sup>. End of the 1<sup>st</sup> trimester is tomorrow (Nov 10<sup>th</sup>). I've looked at the data based on student performance and the kids are doing really well so far in subjects like reading and math. I am really impressed.

## OLD BUSINESS

### 1. COIN DRIVE – Erin

- Coin drive was a success. We earned \$2577.82. Huge thank you to Jenny for her help in counting coins – we had 10 large bags delivered to the bank!
- The Purpose of Coin Drive is to help families in need throughout the school year. With Mr. Ze's help, there have been 21 LPE families identified as in need. Mr. Ze will be in touch with them throughout the year so they can participate and attend school functions at no cost.
- The Foundation gave away 28 wristbands and 340 tickets to some of those families for Monster Bash.

### 2. RED RIBBON WEEK – Erin

- The theme was “MAKING HEALTHY CHOICES” Thank you to Jenn for organizing. The Mural ‘Be Kind, Be Courageous’ is being completed soon, there were some rain delays.
- Most of the students signed the anti-bullying pledge with a thumbprint at lunch time.
- Pictures are in the yearbook google drive under RRW if you want to check them out.
- Amy Kinseth mentioned some feedback she's heard from parents and teachers regarding RRW - the dress-up days didn't correlate with the underlying message/theme of the week. There were too many “dress-ups.”
- There was a general discussion about the overwhelm of foundation events this school year for both LPE staff and families. Some suggestions for the future included condensing the foundation calendar events and/or spreading the events out more across the course of the school year.

### 3. MONSTER BASH – Laureene

- The Biggest Turn Out we've ever had!! Thank you to Laureene and Julie for chairing, and to the Dad's club for all their hard work!
- We are very pleased with the outcome. We estimated over 1,000 attendees! We found some areas of improvement that we plan to address for next year's event but overall huge success.
- Erin mentioned after last month's meeting, a new line item was added to the Budget of “Monster Bash upgrades” to purchase updated décor, haunted house items, and replace the things were not salvageable from the storage container.
- For the new upgrades line item, we've spent about \$5,700, well below the \$10,000 budget that was approved.
- For the regular MB line item – spending came in a little over \$13K, and we brought in just over \$15K.

### 4. STORAGE CONTAINER – Erin –

- After the cleanout, we had someone come to look at sealing the roof. He sent pictures of holes and cracks on top – he said it can be repaired but it will be a band aid and we'll be back in the same spot in a couple

- years.
  - We've received some quotes from a few different local companies to purchase a new unit altogether. Quotes are coming in around \$6K. The district would charge \$7-\$8K. We need to vote on purchasing a new container.
  - There's currently a work order in place with the district to have the old container removed. Purpose of this new unit: year-round foundation storage.
    - a) Stan motions to spend up to \$7,000 for new storage container and to pick up old one
    - b) Jeffrey 2nds
    - c) Approved
5. ROOM 10 CLEAN-OUT – Jessica
- Dain and I will meet in Room 10 next week to go through the Foundation stuff and get rid of/donate items no longer being used.
  - Some of the bins used once a year will eventually be stored in the new storage container. Hoping to create an organized and welcoming space for both the LPE staff and the Foundation.
  - Any and all ideas are welcomed for this project so please email [Jessica.m.lawler@gmail.com](mailto:Jessica.m.lawler@gmail.com) if you'd like to share.
6. SPEAKER (CLUSTER) – Lisa Burger
- Lisa came and spoke to the Foundation as a member of the Point Loma Cluster School Foundation. She talked about an upcoming lecture/talk opportunity for all LPE parents and staff. On Wednesday, January 11<sup>th</sup> from 6-7:30 the "Generation Z Unfiltered" talk will take place at the PLNU Liberty Station venue. You will receive a book if you attend (first 500).
  - Every school in the PL cluster paid for this talk pre-Covid and then it was canceled due to Covid.
  - The Foundation meeting will be pushed to the next week on the 1/18/22 at 6pm.

### NEW BUSINESS

1. TAKE A VET TO SCHOOL DAY – Lisa
  - Happening tomorrow morning at 8:30am.
2. MUSIC – Mark
  - It's been difficult to hire someone for the music teacher position. We've already lost 6 weeks of music.
  - Came across the idea of music-themed assemblies (1-2 assemblies per month). These assemblies focus on various multi-cultural music styles including Brazilian Rhythm and Dance, Drummers Without Borders (percussion from around the world), Cuban Jazz, American Jazz, Japanese Taiko drumming, and Irish step dancing (among others). The assemblies could begin in December.
  - Stan talked about a contact for potential music teacher. Apt for music, location in Liberty Station. Stan is going to give Mark this person's contact info and Mark will reach out.
3. MEMORIAL BENCH – Jessica
  - For those that don't know, Grandpa Bob passed away recently. Everyone at LPE who has been here for any number of years can

appreciate the dedication he had to our school. He used to UBER here on his own to help out with Everyone a Reader. He has been a volunteer here for as long as any of us can remember. His daughter Debbie notified us, and we thought it would be nice to honor him with a memorial bench. We were thinking of putting it near the lending library next to the library because of his love of reading and helping our students learn to read.

- a) Stan motions to approve the \$1,000 for the Grandpa Bob bench
- b) Amy 2nds
- c) Approved

4. BOOKFAIR - Erin

- This is happening now. Theme is “Reading is out of this World” Kids are coming thru during their library times. We are giving a \$5 coupon to students that don’t have money with them.
- Students identified through Ze as in need will have funds for a book of their choice.

5. MATHNASIUM – Erin

- We are partnering with them for the give back program. They’ll give the Foundation \$20 per LPE student that signs up for tutoring sessions and we just need to spread the word on social media, Konstella, etc that we are partners.
- They would also love to be a part of a STEAM night in the future

6. HOLIDAY GIFT SHOP – Erin

- Dain is chairing. This will be in early December 12/5 –12/ 9. Happens during school hours where students can shop and wrap holiday gifts for others.
- Teachers will be signing up for their slot soon. This is a fun an easy volunteer opportunity.
- There will be information on Konstella out about signing up for a shift.
- Room 10 is a preferable location for this event due to Food Drive in auditorium. Mark would prefer that students are not waiting in the hallway outside of Room 10 for safety reasons

7. FOOD DRIVE - Erin

- Happening over a two-week period Nov 28th - Dec 9th. The food drive is for LPE families in need. Items will distributed to families the week before winter break.
- The class with the most collected gets to silly string Mr. Morici.
- Watch Konstella for more updates and to help with collections and bagging.

8. DONATION STATION – Lizz

- It started! 4<sup>th</sup> grade week will be the 2<sup>nd</sup> Thursday of the month. Going to be asking for donated snacks to sell soon.

9. KONSTELLA – Erin

- If you are chairing an event and would like to make an announcement on Konstella, Loma Lines, or Social Media, please take time to plan ahead and schedule communications through Kelly. There is an ongoing calendar with all posts scheduled well in advance. This avoids different events and announcements overlapping each other on the same day.

- Reminder: Loma Lines deadline for the Sunday newsletter is the Friday before at noon. If you chaired an event and want a thank you to volunteers, sponsors, etc. posted, you may want to plan this to be sent out in advance (sometimes before the event even takes place).
- Feel free to ask previous chairs, Kelly, Devon or any volunteers to proof read any information you are sending out. Especially flyers you will be printing. We are happy to help you!
- Konstella is still new to us all and is still very much a learning curve. The tutorials and tips that are provided by Konstella are VERY helpful. We encourage everyone to take a look if you have questions. This has been especially helpful with creating sign ups.

#### 10. GIVING TUESDAY – Erin

- Tuesday after Thanksgiving Nov 29th is this year's worldwide Giving Tuesday campaign. This year we are going to try and create more awareness about our foundation and ask families to consider our foundation on Giving Tuesday
- With Dain's help we've put together an annual giving brochure that will go home in folders next week. With the brochure, we wanted to create awareness about what the foundation does, and how much we need to raise this year to fund STEAM, Library, and classroom support
- We are wanting to raise awareness that we are a 501(c)3 non-profit organization and donations are tax-deductible
- We are at \$5,260 in Annual Giving this school year which is very good. We are hoping to reach or exceed \$7,500+

Adjournment 7:22am